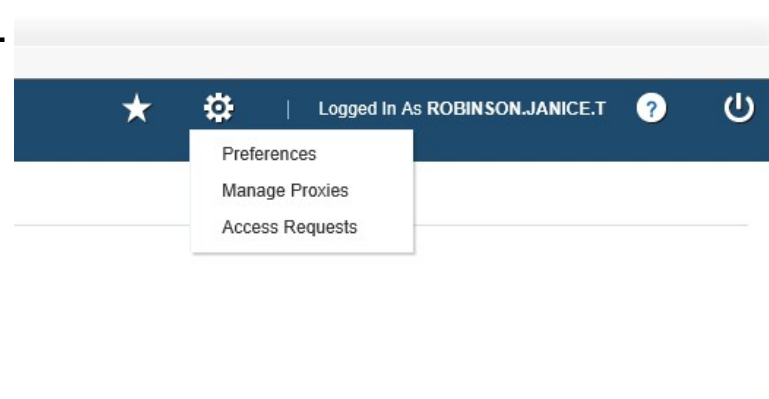# DAI-OTL

- ➢ Once you have submitted the ARMS request, you must apply for an account in DAI-OTL.

- ➢ Login at DAI-OTL (bookmark this page): https://ebs.dai.csd.disa.mil/OA_HTML/banner_appsLogin.jsp

- ➢ Under the "settings" icon on the top right of the page, select "access request".

- ➢ Employees will choose the "Employee Time User USMC" role.

- ➢ Supervisors will choose the "OTL Supervisor Approver USMC" and "USMC Notifications" roles.